

# OVERVIEW OF KEY DATA ELEMENT CATEGORIES

In order to clear your shipments with Customs authorities & avoid clearance delays, fines or penalties, it is essential that the following information is provided completely and accurately.

	Data Element Category	Example	Why is this important?
1	Shipper & Exporter of Record (EOR)	<b>Shipper &amp; Exporter of Record (EOR):</b> John Shipper   Road Name, No   Zip Code   Country	Legally required for security filing and as part of a compliant customs declaration
	Receiver & Importer of Record (IOR)	<b>Receiver:</b> Paul Receiver   Road Name, No   Zip Code   Country <b>Importer of Record (IOR):</b> Tom Importer   Road Name, No   Zip Code   Country	
2	Contact (e-mail, mobile number)	John.Shipper@email.com   +12 3456789 Paul.Receiver@email.com   +98 7654321 Tom.Importer@email.com   +45 6478391	To contact in case of missing paperwork / information, avoiding clearance delays so we can clear customer shipment as quick as possible
3	Registration Number	Number: 12345678910	Critical info for DHL to clear the shipment (i.e. tax & customs registration of the parties involved).  If customer wants to use a shipper VAT collect model, DHL requires the shipper's VAT Registration (e.g. IOSS, LVG, OSR), otherwise VAT potentially is charged twice.
	Type	Type: EORI Number	
	Issuing country	Issuing Country: Belgium	
4	Type (Business / Private)	Type: Private or Commercial , B2C or B2B	For compliant customs clearance and to ensure the correct Deminimis threshold and duty exemptions are applied
	Reason for Export	Reason for Export: Repair and Return	
5	Line Item Goods Description	Sunglasses with lenses optically worked	Legally required for security filing and as part of a compliant customs declaration
	Line Item HS Code for Export / Import Line	9004.10.XXXX* (*last digits are country-specific)	
	Item Country of Origin	China	
	Line Item Quantity and Measure	3 units (sunglasses)	
6	Goods Line Item Value & Currency	Goods Line Item Value: US\$150 (x 3 units)	Legally required for as part of a compliant customs declaration
	Total Other Monetary Amount	Insurance: US\$ 25	
	Total Freight Value & Currency	Total Freight: US\$ 50	
	Total Invoice Value & Currency	Total Invoice: US\$ 525	
	Incoterm and Place	Incoterm: EXW Place: Shanghai / China	
7	Total Gross Weight & Unit	0.5 kilograms (KG)	Legally required for security filing
8	WB Number	WB Number: 123456789	Legally required for compliant customs declaration
	Customs Document Date Customs Document	Customs Document Date: July 22nd 2020	
	Type and ID	Type: Commercial Invoice   ID: 98765543	