

EXPORT CUSTOMS CLEARANCE ORDER

AWB: 1234567890

We will pick-up your parcel in a moment. Please provide us with the information below, so it can reach its destination smoothly and efficiently.

Remember to attach:



invoice(s)



translation



other documents (if required)



DESCRIBE THE GOODS IN DETAILS

CZEŚCI KOMPUTEROWE

PODZESPOLY ELEKTRONICZNE

MIKROPROCESORY ECCN: 5A002a

KOD CN 8542 31 90

(What is it? What is it made of? What is its purpose/function? Suggested tariff code – e.g.: shock absorber; made of steel; a car part, CN 8708 90 35)

PLEASE INDICATE THE RELEVANT CUSTOMS CLEARANCE TYPE (*)

<https://dhlexpress.pl/en/export-dictionary/> → COURIER CLEARANCE button → INDIVIDUAL CLEARANCE button

Courier Clearance

- Allows for quick and efficient implementation of customs clearance while maintaining a minimum of formalities.
- Concerns goods under: 1000 EUR/1000 kg/per shipment.
- Is not allowed for shipments undergoing special procedures.
- Authorization for DHL is not required.
- You do not need to have an EORI number

<https://dhlexpress.pl/en/export-dictionary/> → EORI button.

With Courier Clearance you will not receive an automatic export statement.

If you need clearance confirmation, contact us according to the instructions at: <https://dhlexpress.pl/en/export-dictionary/> → COURIER CLEARANCE CONFIRMATION button

Individual Clearance

- Obligatory for value/weight over: 1000 EUR/1000kg/per shipment.
- In other instances based on client's submitted order only.
- Requires authorization for DHL, a valid EORI number and information below:

Statements confirming Customs clearance are generated by Customs authorities and sent automatically to the e-mail addresses given in the authorization.

If the data, on the previously submitted authorization, have changed, send us a filled out form which can be found on the website: <https://dhlexpress.pl/en/export-dictionary/> → DATA UPDATE button.

If the clearance concerns special procedure, we need additional documents. You will find detailed information here: <https://dhlexpress.pl/en/export-dictionary/> → SPECIAL PROCEDURES button

[*] If you are returning goods that had been previously imported with DHL Express, please provide the original AWB number: _____

Export purpose (M):

- Sale
- Shipping of free samples and specimens

Special procedures:

- Export for repairs or replacement
- Export after repairs or replacement*
- Export for temporary admission
- Export after temporary admission*
- Return of goods (including e-commerce)*

LET US KNOW WHETHER YOU ARE EXPORTING STRATEGIC GOODS

According to the terms of carriage, DHL Express must be informed whether the parcel contains strategic goods. The lack of this information indicates that the parcel does not contain dual-use goods, goods that are listed in the arms list and those subjected to restrictions under the law on foreign trade in goods, technologies and services of strategic significance for state security and for the maintenance of international peace and security.

Tick here if you are exporting strategic goods and attach this [form](https://dhlexpress.pl/en/export-dictionary/). You can find more detailed information at: <https://dhlexpress.pl/en/export-dictionary/> → STRATEGIC GOODS button

STATEMENT

I, the undersigned, as a person able to provide all the information necessary to complete the customs clearance declaration, hereby confirm the accuracy of the declared data

Name and surname / signature: JOHN SMITH

PROVIDE CONTACT DETAILS FOR THE PERSON WHOM WE MAY CONTACT

Name and surname: JOHN SMITH

Telephone number: 789-456-123

E-mail: john.smith@office.eu

Order Template for Individual Customs Clearance (e.g. export of strategic goods).

1. Enter the shipment number from the waybill.
2. Describe the goods or attach an additional translation of the invoice.
3. Indicate the type of customs clearance we should perform (→ INDIVIDUAL).
4. Specify the purpose of the export (→ e.g. sale).
5. Note that you are shipping strategic goods and attach the form (or permit).
6. Write your name or provide a signature.
7. Provide details of the person we can contact in case we need more information regarding the shipment.

INVOICE

Seller/From:
Company name: XYZ SP. ZO.O.
Street: Hoża 10A
ZIP Code: 02-158
City: Warszawa
EORI: PL98765432100000

INVOICE
Invoice no: 0001
Date: 02.01.2023
AWB: 1234567890
Total weight: 5 Kg

Buyer/Invoice to:
Company name: CHINA BUYER CO LTD
Street: Futian 158
ZIP Code: 606542
City: Shenzhen
Country: China

Consignee/Ship to:
Company name: CHINA CONSIGNEE CO LTD
Street: Nan Shan 32
ZIP Code: 526332
City: Shenzhen
Country: China

| Description of goods | HS Code | Quantity | Unit value | Total value |
|---|------------|----------|------------|-------------|
| 1. Microprocessors ECCN CODE 5A002.a | 8542 31 90 | 100 | 90 | 9 000 |

Total items value: 9 000 PLN
Transport fee: 1 000 PLN
Total: 10 000 PLN

Reason of export: Commercial Purposes/Sale
Terms of delivery: DAP Shenzhen

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FROM : Account Nr DHL: XXXXXX

XYZ SP. Z O.O.
HOŻA 10A
02-158 WARSZAWA

Phone : 48 789 456 123
Shipp. VAT: XXXXXX
Reference : 0001

TO :

CHINA CONSIGNEE CO LTD
NAN SHAN 32
526332 SHENZHEN
CHINA

Rec. VAT: XXXXXX
Phone : 86 1236549870

DESCRIPTION: DATE: 2023-01-02

Microprocessors
VALUE: 10000.00 PLN WEIGHT: 5 KG

PRODUCT:

WPX

Reproduction

DESTINATION:

PEK



AIR WAYBILL:
(Non-Negotiable)

1234567890

1



1 OF 1
Origin: KTW

Additional Info : Pick-up time + route : 2023-01-02

Bill to account : xxxxxx
DHL Service : Duties Taxes Unpaid
Reason for export :
Insurance value :
Duty and Tax account :

Extra charges
Dimensions (cm) : L: 30 W: 20 H: 25 1:DS
Volumetric weight : KG
Customer weight : 5 KG
Actual weight :

Statement for shipments containing strategic goods



In relation to legal regulations pertaining to the Community system of control for the export of dual-use goods and technologies and the control system for the trading of military goods, aware of liability, I hereby declare as follows:

DECLARATION

The shipped/ declared goods under the name of

MIKROPROCESORY 100 SZT

with bill of lading DHL HAWB

1234567890

~~Are included/are not included~~
(delete as appropriate)¹ under
5A002.a

in the list of dual-use items specified in Regulation (EU) 2021/821 of the European Parliament and of the Council of 20 May 2021 setting up a Union regime for the control of exports, brokering, technical assistance, transit and transfer of dual-use items (Official Journal of the European Union, L 208, 11 June 2021);

~~Are included/are not included~~
(delete as appropriate)¹ under
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in Regulation of the Minister of Development of 26 June 2023 on the list of military goods the trading of which requires authorisation (Polish Journal of Laws Dz.U. 2023 item 1344).

On account of technical and utility characteristics differing from detailed qualification terms specified in the lists above

are not subject to¹


limitations in trading pursuant to the Law on Foreign Trade in Goods, Technologies and Services of Strategic Importance for State Security, and for the Maintenance of International Peace and Security (Journal of Laws 2023, item 1582)

WARSZAWA 02.01.2023

(place, date)

JOHN SMIHT

(first name and surname of declarant)²


(company stamp and signature)²

You can download the form from our [website](#).

➔ Export Dictionary ➔ Strategic Goods